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# **My Account**

The My Account tab in the **Customer Portal** is accessible only by the customer's Administrator.

### **Overview**

The Overview tab lists a detail of current charges, as well as the most recent 13 months' printable billing statements.

### **Account Information**

The Account Info tab collects Customer, System Admin, and E911 Beacon information (not supplied by you).

## **Options**

By default, all ring-u accounts are set to Basic Interface mode under Options.

- 1. **Basic Interface** This works well for systems with automatically detectable and configurable phones.
- 2. Advanced Interface If you will be installing other VoIP phones requiring manual configuration, including "Softphone Applications" such as Zoiper Softphone Configuration or Grandstream Wave Softphone Configuration for mobile phones or computers, you will need to be in advanced mode. Advanced is also required for doorbell (Relay Control) or Paging integration, as well as systems which will require supporting phones via VPN or NAT'd networks.

## **Payment**

Payment is where you enter in your preferred payment card.

## Wallet

Use the Wallet to pre-load an account balance to be used for International calls and/or monthly billing.

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